

November 14, 2024

Jane Vandenberg, PE, General Manager
Soos Creek Water & Sewer District
14616 SE 192nd Street
Renton, Washington 98058

**Subject: 2025 Soos Creek Water & Sewer District Hourly Rate Schedule Revised
PACE Engineers**

Thank you for considering an adjustment to our hourly service rate. After careful analysis and further discussions with our President, Ken Nilsen, we have revised our request to 6.8%. As per the conversation with Ken, we have capped our Principal and Sr. Principal rates at an hourly rate of \$275. This results in a modest 1.8% increase for our Sr. Principal labor category.

As mentioned previously, each year, our management team reviews employee salary and benefit packages while monitoring the labor market. PACE is committed to ensuring that our proposed salaries and benefits strike a balance between our labor costs, overhead, and we pass on to our clients.

Attached for your consideration and the Board of Commissioners' approval is our Revised 2025 Soos Creek Water & Sewer District Rate Schedule. We respectfully request that the Board approve this schedule, allowing PACE to implement it starting January 1, 2025.

On behalf of our PACE team, we want to express our gratitude for the continued opportunities to serve the District. We appreciate the support of your team and the Board of Commissioners. We look forward to further strengthening our relationship with your staff and the Board of Commissioners in the future.

Sincerely,
PACE Engineers, Inc.



Pamela-Rae Cobley, ENV SP
Sr. Principal Planner
PamC@paceengrs.com

Cc: Soos Creek Water & Sewer District Board of Commissioners
Ken Nilsen, President, PACE Engineers

Attachment: 2025 Soos Creek Water & Sewer District Rate Schedule Revised



WASHINGTON
2025 SOOS CREEK WATER & SEWER DISTRICT
RATE SCHEDULE, REVISED

Effective January 1, 2025

**HOURLY
RATE**

DESCRIPTION

1.	Office Tech I, Expediter I	\$ 58.00
2.	Office Tech II, Expediter II, Survey Field Tech	\$ 75.00
3.	Intern, Survey Tech I, Jr. CAD Tech, Jr. Inspector, Office Tech III	\$ 92.00
4.	Designer, Jr. Planner, Survey Tech II, CAD Tech, Inspector, Sr. Office Tech, Jr. Ecologist/Scientist	\$ 116.00
5.	Jr. Engineering Staff, Designer I, Planner, GIS Tech, Survey Tech III, CAD Tech I, Inspector I, Project Administrator, Ecologist/Scientist	\$ 135.00
6.	Engineering Staff I, Designer II, Planner I, Survey Tech IV, GIS Analyst I, CAD Tech II, Inspector II, Sr. Project Administrator, Ecologist/Scientist I	\$ 150.00
7.	Engineering Staff II, Designer III, Planner II, GIS Analyst II, CAD Tech III, Inspector III, Survey Tech V, Ecologist/Scientist II, Landscape Architect I	\$ 165.00
8.	Project Designer, Planner III, Sr. Survey Tech, GIS Analyst III, Engineering Staff III, Sr. CAD Tech, Sr. Inspector, Ecologist/Scientist III, Landscape Architect II	\$ 179.00
9.	Engineer IV, Project Designer I, Sr. Planner, Project Surveyor, Sr. GIS Analyst, CAD Manager, Project CAD Tech, Sr. Project Inspector, Engineering Staff IV, One-Person Crew, BIM Manager, Ecologist/Scientist IV, Landscape Architect III	\$ 197.00
10.	Project Engineer, Project Designer II, Project Planner, Sr. Project Surveyor, Sr. Project GIS Analyst, Structural Engineer, UAS Pilot, Ecologist/Scientist V, Landscape Architect IV	\$ 212.00
11.	Sr. Project Engineer, Sr. Structural Engineer, Sr. Project Designer, IT Manager, Sr. Project Planner, Survey Project Manager, Tech Services Manager, Sr. Ecologist/Scientist, Sr. Landscape Architect	\$ 226.00
12.	Project Manager, Principal Surveyor, Planning Project Manager, Principal Ecologist/Scientist	\$ 241.00
13.	Sr. Project Manager Sr. Principal Surveyor, Two-Person Crew, Sr. Principal Ecologist/Scientist	\$ 256.00
14.	Principal Engineer, Principal Planner, Sr. Two-Person Crew	\$ 275.00
15.	Sr. Principal Engineer, Sr. Principal Planner	\$ 275.00

REIMBURSABLES

A.	Subconsultants, Professional and Technical	Cost + 15%
B.	Maps, reports, materials, permit fees, express delivery, and messenger, pass-through bills, and similar items necessary for work in progress	Cost + 15%
C.	Out-of-Town travel per diem and cost of commercial transportation	Cost + 10%
D.	Transportation: All mileage will be invoiced at the current IRS allowable rate.	
E.	Printing Costs:	
	Large Format Blueprints and Reproduction – Bond	\$ 0.50/sq foot
	Large Format Blueprints and Reproduction – Mylar	\$ 1.50/sq foot
	Color Copies – In-house (8½ x 11)	\$ 0.25/page
F.	Expert Witness	Rate x 1.5

Notes: ¹ All payment is due within 30 days from date of invoice.
² The foregoing schedule of charges is incorporated into the agreement for the services provided effective January 1, 2025. After December 31, 2025, invoices will reflect the schedule of charges in effect at that time.