

# How to turn off water at the Meter

## Tools Needed:

- Screwdriver
- Crescent Wrench
- Curb Stop Key (if available)

1. Locate your water meter. Water meters are typically installed inside concrete meter boxes and placed close to the street so it can be easily read by a utility staff member.

2. Remove the metal lid of the meter box. A standard screwdriver can be used to help lift the lid.

3. On the street side of the meter, locate the oblong knob (Figure 1). This is the main shut-off valve also referred to as the angle stop.

4. The angle stop has two loops, one on each side. The middle of the angle stop is marked with an arrow, indicating the direction the water is flowing.

5. To turn water *off*, place the curb stop key over the center of the angle stop. If you do not have access to a curb stop key, you can improvise using a crescent wrench and screwdriver by doing the following:

Place the jaws of a crescent wrench over the angle stop with the handle sticking up.

Insert a screwdriver through the hole in the handle of the crescent wrench to create a tee handle. (Figure 2)

6. Turn the curb stop key, or make-shift tee handle, clockwise  $\frac{1}{2}$  turn until both loops are together, approximately 180 degrees. (Figure 3)

7. If the angle stop has not been operated in a long time, it could be hard to turn. Whatever you do, DO NOT FORCE THE ANGLE STOP. If it will not turn with a reasonable amount of pressure, call the Soos Creek Water & Sewer District at 253-630-9900 for a staff member to turn the water *off/on* at the meter for you.

8. NOTE: **Damage inflicted upon the water meter by anyone other than a staff member is the financial responsibility of the homeowner and not Soos Creek Water & Sewer Districts.** Please contact us for help if you are unable to complete the above instructions.



Figure 1



Figure 2



Figure 3